**MANASQUAN ELEMENTARY SCHOOL** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

168 Broad Street, Manasquan, NJ 08736

(732) 528-8810 Fax (732) 223-9736

February 8, 2019

Dear ,

 Congratulations! You have been invited to begin the application and selection process to Manasquan Elementary School’s chapter of the National Junior Honor Society. We seek to recognize and offer opportunities to students who demonstrate outstanding qualities in scholarship, leadership, service, citizenship and character. Since you have worked hard and achieved a 95% or greater average in your core classes, you have been selected for membership consideration.

 In order to become a member of the National Junior Honor Society, **you** must fill out the enclosed Student Activity Information Form. The form, completed by you (**in your own handwriting**) must be returned to **Ms. Saake (Room 114) by 3pm on Monday, March 4th**. **Forms received after this date and time or not completed by you (the student) will not be accepted. There will be no exceptions**. If you have any questions on how to complete the enclosed Student Activity Information Form, please see me as soon as possible. **If you do not wish to apply, please sign the last page of this packet and return it to the main office.**

 If you are selected to be a member of the NJHS and you accept, you will be expected to attend **all meetings** and maintain the standards of the NJHS. You will also be expected to participate in a number of service activities during the school year.

 Please see the attached timeline and Student Activity Information Form. Please note that if you do not return the Student Activity Information Form, you will not be considered for membership. If you are accepted for membership, you are not required to join.

 Once again, congratulations and do not hesitate to contact me with any questions.

Thank you,

Miss Saake

hsaake@manasquanboe.org

NJHS Advisor

The Invitation and Application Process for NJHS Selection

1. Monday, March 4th - Completed forms are due to Miss Saake in Room 114 by 3:00 pm. Submitted forms will be signed and dated upon receipt. ***Forms received after this date, and time, or not completed by you (the student), will not be accepted. There will be no exceptions.***
	1. Please do not submit packets in special presentation folders or in any special format.
	2. Please return application packet paper clipped together. Thank you!
2. Week of March 4th- The Faculty Council will review and evaluate all applications. Students will be evaluated based on Scholarship, Leadership, Service, Citizenship, and Character.
3. Week of March 11th - Letters of acceptance or regret will be mailed to students. Letters of acceptance will contain information regarding the induction ceremony and a letter to return by **Friday, March 15th**. This letter will be a formal acceptance or declination of the invitation to join NJHS.
4. Friday, March 15th - Acceptance or declination letter returned to Miss Saake in Room 114 by 3:00 pm.

An Induction Ceremony will take place tentatively April 1st. You will receive a letter when the date and time have been confirmed.

Manasquan Chapter of the National Junior Honor Society

Student Activity Information Form

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Grade Level: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Homeroom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*\*****Students must complete all sections. Any application not completed by a student will not be considered****.\*\**

Directions: Please fill out the entire form. Do not be modest. Every piece of information can be used by the Faculty Council to assist with the selection process. Completion of this form does not guarantee acceptance.

**I. Extracurricular Activities** – List all activities in which you have participated since the sixth grade. Include clubs, musical groups, teams, etc. and major accomplishments in each.

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| --- | --- | --- |
| Activity | Year6 7 8 | Accomplishments |
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**II. Leadership Positions** – **Do not leave this section blank**. List all elected or appointed leadership positions held in school, community, or work activities. For example, elected student council, club officer, team captain, or community leader. Please note that leadership can also be demonstrated through the inspiration of others, a history of reliability and/or dependability in the classroom or community. There are many ways that demonstrate leadership. Consider your strengths

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| --- | --- | --- |
| Activity | Year6 7 8 | Position |
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**III. Community Service Activities** – List 10 hours of community service activities which you have completed. These can be service projects done with a group either in or out of school, or done as individual projects. Generally speaking, service activities are those that are done on behalf of others (**not including immediate family members**) for which no compensation (monetary or other) has been given. For example, babysitting siblings and household chores are not considered community service. Refer to the list of qualifying and non-qualifying examples of service as listed on the NJHS link of the MES website. Please include the **adult** **signature and printed name of an adult supervisor** who can verify your participation in each activity.

\***A total of 10 hours must be properly documented in this section in order to meet the service requirement for the NJHS\***

|  |  |  |  |
| --- | --- | --- | --- |
| Activity(i.e.: Habitat for Humanity) **No acronyms please.** | Hours of service for each activity | Specific Type of Service Performed(i.e.: raked leaves, warrior snack stand ) | Adult Signature and Printed Name of Supervisor(May not be signed by parent of candidate) |
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| 8. |  |  |  |
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| 9. |  |  |  |
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| 10. |  |  |  |
|  |
| Total Hours for All Activities |  |  |  |

**IV. Recognition and Awards** – Though not a specific criterion for membership, please list below any honors or recognitions that you have received that support your candidacy for membership.

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| --- | --- | --- |
| Activity | Year6 7 8 | Recognition or Award |
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|  |  |  |
|  |  |  |

**V. Signatures**

I understand that completing and submitting this application does not guarantee acceptance into the National Junior Honor Society. I attest that the information presented here is **true**, **accurate**, **complete,** and **in** **my own handwriting.** If accepted, I agree to abide by the standards and guidelines of the chapter and fulfill all of my membership obligations.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Student Signature) (Date)

I have read the information provided by my child in this application, and can verify that it is true, accurate and complete.

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(Parent/Guardian Signature) (Date)